

Student Name _____

**ADELPHI UNIVERSITY
SCHOOL OF SOCIAL WORK
FIELD INSTRUCTION ATTENDANCE SHEET
FALL 2009**

Junior Undergraduates are in the field a minimum of 200 hours per academic year. Senior Undergraduates are in the field a minimum of 400 hours per academic year. First and Second Year Graduate Students are in the field a minimum of 600 hours per academic year. OYR Students are in the field a minimum of 900 hours per academic year. Please record the number of hours completed each week and check off if you submitted your process recordings and had supervision each week. Field Instructor and Student sign this attendance sheet. Students remain in placement until the last day of the semester. Please submit a copy of this form with the fall semester field evaluation. Refer to the Field Calendar for submission dates.

<u>WEEK OF</u>		<u>DAYS ATTENDED</u>						Field Hours	Process Recordings	Weekly Supervision
September 21, 2009	Field Begins	T	W	TH	F	S	S	_____	_____	_____
28 – Sep	No Field	T	W	TH	F	S	S	_____	_____	_____
5 – Oct	M	T	W	TH	F	S	S	_____	_____	_____
12 – Oct	M	T	W	TH	F	S	S	_____	_____	_____
19 – Oct	M	T	W	TH	F	S	S	_____	_____	_____
26 – Oct 6 Week Assignment Due	M	T	W	TH	F	S	S	_____	_____	_____
9 – Nov	M	T	W	TH	F	S	S	_____	_____	_____
16 – Nov	M	T	W	TH	F	S	S	_____	_____	_____
23 – Nov	M	T	W	No Field				_____	_____	_____
30 - Nov Mid-Year Eval Due	M	T	W	TH	F	S	S	_____	_____	_____
7 – Dec	M	T	W	TH	F	S	S	_____	_____	_____
14 - Dec	M	T	W	TH	F	S	S	_____	_____	_____
21 – Dec	M	T	Last Day Of Field				Winter Recess	_____	_____	_____
28 – Dec	Winter Recess							_____	_____	_____
January 4, 2010	No Field	T	W	TH	F	S	S	_____	_____	_____
11 – Jan	M	T	W	TH	F	S	S	_____	_____	_____

TOTAL HOURS FOR THE FALL 2009 SEMESTER.....

Field Instructor Signature _____

Student Signature _____

Student Name _____

**ADELPHI UNIVERSITY
SCHOOL OF SOCIAL WORK
FIELD INSTRUCTION ATTENDANCE SHEET
SPRING 2010**

Junior Undergraduates are in the field a minimum of 200 hours per academic year. Senior Undergraduates are in the field a minimum of 400 hours per academic year. First and Second Year Graduate Students are in the field a minimum of 600 hours per academic year. OYR Students are in the field a minimum of 900 hours per academic year. Please record the number of hours completed each week and check off if you submitted your process recordings and had supervision each week. Field Instructor and Student sign this attendance sheet. Students remain in placement until the last day of the semester. Please submit a copy of this form with the spring semester field evaluation. Refer to the Field Calendar for submission dates.

<u>WEEK OF</u>	<u>DAYS ATTENDED</u>							<u>Field Hours</u>	<u>Process Recordings</u>	<u>Weekly Supervision</u>
18 – Jan	MLK Day No Field	T	W	TH	F	S	S	_____	_____	_____
25 – Jan	M	T	W	TH	F	S	S	_____	_____	_____
1 – Feb	M	T	W	TH	F	S	S	_____	_____	_____
8 – Feb	M	T	W	TH	F	S	S	_____	_____	_____
15 – Feb	M	T	W	TH	F	S	S	_____	_____	_____
22 – Feb	M	T	W	TH	F	S	S	_____	_____	_____
1 – Mar	M	T	W	TH	F	S	S	_____	_____	_____
8 – Mar	M	T	W	TH	F	S	S	_____	_____	_____
6 Week Assess for Accel Mid Year Eval for 14 & 21hr OYR										
15 – Mar	Spring Break- No Classes or Field							_____	_____	_____
22 – Mar	M	T	W	TH	F	S	S	_____	_____	_____
29 – Mar	M	T	W	TH	F	S	S	_____	_____	_____
5 – Apr	M	T	W	TH	F	S	S	_____	_____	_____
12 – Apr	M	T	W	TH	F	S	S	_____	_____	_____
19 – Apr	M	T	W	TH	F	S	S	_____	_____	_____
26 – Apr	M	T	W	TH	F	S	S	_____	_____	_____
3 – May	M	T	W	TH	F	S	S	_____	_____	_____
Mid-Year Eval For Accel Due Final Evals Bsw, 21 Hr, 30 Hr										
10 – May	M	T	W	TH	F	S	S	_____	_____	_____
17 – May	Last Day Of Field 21, 30 Hr	T	W	TH	F	S	S	_____	_____	_____

TOTAL HOURS FOR THE SPRING 2010 SEMESTER

TOTAL HOURS FOR THE 2009-2010 ACADEMIC YEAR

Field Instructor Signature _____ Student Signature _____

Student Name _____

**ADELPHI UNIVERSITY
SCHOOL OF SOCIAL WORK
FIELD INSTRUCTION ATTENDANCE SHEET
SUMMER 2010**

Junior Undergraduates are in the field a minimum of 200 hours per academic year. Senior Undergraduates are in the field a minimum of 400 hours per academic year. First and Second Year Graduate Students are in the field a minimum of 600 hours per academic year. OYR Students are in the field a minimum of 900 hours per academic year. Please record the number of hours completed each week and check off if you submitted your process recordings and had supervision each week. Field Instructor and Student sign this attendance sheet. Students remain in placement until the last day of the semester. Please submit a copy of this form with the summer semester field evaluation. Refer to the Field Calendar for submission dates.

<u>WEEK OF</u>	<u>DAYS ATTENDED</u>							<u>Field Hours</u>	<u>Process Recordings</u>	<u>Weekly Supervision</u>
24 – May	M	T	W	TH	F	S	S	_____	_____	_____
31 – May	Memorial Day No Field	T	W	TH	F	S	S	_____	_____	_____
7 – Jun	M	T	W	TH	F	S	S	_____	_____	_____
14 – Jun	M	T	W	TH	F	S	S	_____	_____	_____
21 – Jun	M	T	W	TH	F	S	S	_____	_____	_____
28 – Jun	M	T	W	TH	F	S	No Field	_____	_____	_____
5 – Jul	M	T	W	TH	F	S	S	_____	_____	_____
12 – Jul	M	T	W	TH	F	S	S	_____	_____	_____
19 – Jul	M	T	W	TH	F	S	S	_____	_____	_____
26 – Jul	M	T	W	TH	F	S	S	_____	_____	_____
Final Evals Due Accel. 14 hr, MSW, 24 hr OYR										
2 – Aug	M	T	W	TH	F	S	S	_____	_____	_____
9 – Aug	Last Day of Field	T	W	TH	F	S	S	_____	_____	_____

TOTAL HOURS FOR THE SUMMER 2010 SEMESTER.....

TOTAL HOURS FOR THE 2009-2010 ACADEMIC YEAR.....

Field Instructor Signature _____ Student Signature _____